



Consultancy Terms of Reference

Consultant for Market Assessment to Identify Demand-Driven Employment and Income-Generating Opportunities for Gender-Based Violence Survivors and Vulnerable Women in Lumbini, Sudurpaschim, Madhesh and Bagmati Province

Main Facts Table	
Request for Proposal (RFP) Reference	Ref No: 007-025/026
RFP launch date	27 August 2025
Deadline for submission of offers	3 September 2025

Organization Information		
Name of the organization:		
VAT/ PAN registration number:		
HAS A TAX CLEARANCE CERTIFICATE BEEN SUBMITTED? :	YES/NO	
Contact person's name:		
Contact details:	Telephone:	
	Cellphone	
	Address:	
	Email:	
	Other:	
Additional Contact Information:		
SIGNATURE AND COMPANY STAMP		
DATE:		

Terms of Reference (ToR)

Consultant for Market Assessment to Identify Demand-Driven Employment and Income-Generating Opportunities for Gender-Based Violence Survivors and Vulnerable Women in Lumbini, Sudurpaschim, Madhesh and Bagmati Province

1. Background Information on Plan International

Plan International is a development and humanitarian organization that advances children's rights and equality for girls. We strive for a just world, working together with children, young people, our supporters and partners.

We have worked with children, young people and communities for more than 85 years and are committed to making a lasting impact on the lives of the most vulnerable and excluded children while supporting children's rights and gender equality.

Plan International's refreshed global strategy 2022-2027 strives to achieve a world where all girls are standing strong creating global change. To achieve this ambition, our goal until 2027 is: Girls and young women in all of their diversity reach their full potential as equal and active citizens in both development and humanitarian settings.

Read more about Plan International's Global Strategy: All Girls Standing Strong Creating Global Change at <https://plan-international.org/organisation/strategy/>

About the commissioning office

Since 1978, Plan International Nepal has been working with communities and the government to raise awareness about the importance of children's right and equality for girls. We remain committed to supporting vulnerable and marginalised children and their communities to be free from poverty. We have impacted lives of millions of children and established partnerships with like-minded allies. Plan International Nepal's programs are implementing in 13 districts (Dolpa, Kalikot, Jumla, Bardiya, Banke, Rolpa, Kapilvastu, Bajura, Dhanusha, Sindhuli, Sarlahi, Siraha, and Saptari) through our local implementing partners.

Read more about Plan International Nepal country strategy 2023-2028 at <https://plan-international.org/nepal/publications/country-strategy-2023-2028/>

2. Background/Context

Plan International is currently implementing two key UNFPA-supported programmes in Lumbini Province: the SAFE-Girls initiative, funded by the Korea International Cooperation Agency (KOICA), and the Global Joint Programme to End Child Marriage (GPECM), which receives support from multiple international donors. These programmes are strategically aligned to empower adolescents and youth, particularly adolescent girls, through a rights-based, gender-transformative approach. The project aims to strengthen gender-based violence (GBV) prevention and response systems to better serve adolescent girls and young women. The project is being implemented in Kapilvastu and Rolpa Districts of Lumbini Province. Outcome 1 The capabilities of adolescent girls and young women to act as change agents in society is increased. This includes Introducing pathways for safe space graduates to livelihood opportunities including vocational schemes and further studies.

One of the project's priority is to design a province-specific, survivor-centered Youth Economic Empowerment Framework (Y-EEF) that connects GBV response services with market-responsive training, employment and enterprise opportunities in **Sudurpaschim** (Achham- Kamalbazar, Mangalsen, Saphebagar and Bajura- Badimalika, Budhiganga), **Lumbini** (Kapilvastu- Suddhodhan, Vijayanagar, Maharajgunj and Rolpa- Runtigadhi, Pariwartan, Sunilsmriti, Rolpa) and **Madhesh** (Rautahat- Rajpur, Dewhi Gonahi, Paroha, Yamunamai, Guar and Sarlahi- Basbariya, Haripurwa, Kaudena). In Sudurpaschim, Lumbini, Madhesh and Bagmati Provinces, gender-based violence (GBV) and limited

economic prospects intersect to keep many youth and young women—especially GBV survivors and those from marginalized castes, ethnicities and faith groups—locked in cycles of dependency. While 92 One-Stop Crisis Management Centers (OCMCs) have been established by the Ministry of Health and Population across the seven provinces to provide multi-sectoral and integrated GBV response services, and safe houses and shelter homes are also in operation to support survivors, there remains a lack of a structured, integrated referral pathway that links GBV survivors to market-relevant economic opportunities. Although provincial governments, in collaboration with the Ministry of Health and Population, are engaged in expanding OCMCs, safe houses, and where available Youth Employment Funds, stronger mechanisms are needed to systematically connect GBV response services with sustainable livelihood and economic empowerment initiatives for survivors.

Moreover, Youth (15–24 years) comprise more than one-third of the combined provincial population, yet face high under-employment, pervasive informality, and gender-segmented labour markets. Private-sector demand for work-ready staff in agribusiness, eco-tourism, digital services, care economy and green construction is growing, but employers report a lack of appropriately skilled—and safely recruit able—female and survivor youth. Existing training schemes are often generic, short-lived and difficult to meet the real market needs.

3. Description & Objectives

Purpose

The overall objective of the assignment is to **conduct the market assessment to identify the demand-driven employment and income-generating opportunities for youth including gender-based survivors, vulnerable women and develop the province-specific, survivor-centered Youth Economic Empowerment Framework (Y-EEF) for Youth, aged 15-24 years.**

Objectives

- To identify demand driven sectors, skills and enterprise niches suitable for youth and young women, inclusive of young GBV survivors, and those youth with vulnerabilities
- To identify private sector incentives and public-funding mechanisms that can reduce hiring risk and create dignified jobs
- To develop integrated Youth Economic Empowerment Framework (Y-EEF) and Implementation Roadmap (2026-2028) in order to equip local government and service providers to deploy Youth Employment and GBV elimination funds in a transparent and gender responsive manner.
- To develop the Information, Education and Communication brief for the sharing during validation workshops and provincial sharing.

Methodology/ Questions

Labor market assessments can include a diverse range of different tools, assessment methodologies, and sources of information. The consultant is required to present the proposal with the tentative planning of market assessment to Identify Demand-Driven Employment and Income-Generating Opportunities for Gender-Based Violence Survivors and Vulnerable Women in Lumbini, Sudurpaschim, Madhesh and Bagmati Province. The proposal should include a detailed work plan for conducting the market analysis, including a preliminary mapping of the youth labor landscape, and available financial and enterprise support mechanisms. It should also outline the methodological approach to be adopted for the study. The consultant is expected to develop a relevant and context-specific methodology aligned with the scope of work, with a strong focus on local-level implementation.

A robust, participatory approach must be designed to collect both quantitative and qualitative data. This may include, but is not limited to, business surveys, private sector mapping, focus group discussions (FGDs), key informant interviews (KIIs), market observations, and structured surveys. The methodology should clearly describe the proposed sample size, geographic coverage, and timeline for data collection. All tools are to be finalized in close consultation with Plan International Nepal. Consultants are encouraged to propose innovative and context-appropriate participatory methods beyond those suggested in this Terms of Reference (ToR).

Users

The intended users of this market analysis include project staffs, partners staffs, implementation partners, UNFPA, likeminded agencies, local stakeholders, local government representatives, and provincial

government. The findings will help them understand the current situation of **Income-Generating Opportunities for Youth aged 15-24, inclusive of Gender-Based Violence Survivors and Vulnerable Women falling in those age group in Lumbini, Sudurpaschim, Madhesh and Bagmati Province.** The Youth Economic Empowerment Framework and implementation roadmap (2026-28) will also inform the government to design the tailored, feasible and demand driven skill development and economic empowerment interventions ensuring long-term resilience and sustainability of the Youth and Gender-based Violence Survivors.

Methods for data collection and analysis

1. Desk Review & Data-Collection Strategy

- Review provincial reports, labour-market data, youth-employment programmes, GBV/Youth funds and private-sector analyses relevant to the three provinces.
- Develop a mixed-methods data-collection toolkit (questionnaires, key-informant guides, FGD protocols) tailored to youth, GBV-survivors and private-sector stakeholders.

2. Stakeholder Consultations & Field Data Collection:

2.1 Private-Sector Engagement: This stakeholder mapping should cover identification of informal sectors and enterprises that exhibit livelihoods potential or potential as input suppliers, off-takers or other kinds of service provision relevant for the target households / youth. The goal is to identify specific firms and/or business sectors for engagement in our programming. In rural areas, large corporations may not be present, so the private sector should include chamber of commerce, employer association, local traders, cooperatives, agribusinesses, local employers, homestay operators, social enterprises and small retailers to map labour demand, skills gaps, safe-work requirements and flexible-work models must be ensured.

2.2 Government & Training Ecosystem: Consult provincial and municipal Employment and Enterprise related unit, , Technical and Vocational Education and Training (TVET) institutes/schools (private and government) and Youth Enterprise Funds to capture current schemes and budget lines relevant to young women and survivors.

2.3 Inclusive Market Scanning: The market assessment must account for differences in participation, constraints, and opportunities for youth from marginalized communities and GBV survivors and vulnerable young women falling into the defined age group (15-24), identifying enablers and critical interventions and skills. Gather quantitative and qualitative data on sectors with high-growth potential or labour shortages (e.g., agribusiness, eco-tourism, digital services, care economy, green construction). Disaggregate by age, caste/ethnicity, disability and GBV-status; highlight export or trade-linkage opportunities.

3. Ensure data collection tools (questionnaires, key-informant guides, FGD protocols) and interviews guidelines apply a GESI lens, capturing structural barriers such as literacy mobility, social stigma, and time constraints due to the responsibility to take care of the small child that restrict marginalized youth

4. Analysis & Reporting

- Identify viable local economic demand with their value-chains, youth-friendly employment niches and self-employment pathways for GBV-survivors and marginalized young women.
- Present intersectional findings and map barriers/enablers (social norms, transport, digital access, safe workplaces).
- Assess prospects for public-private partnerships (PPPs) that embed survivor-safeguarding (e.g., wage-subsidized apprenticeships, safe recruitment channels, on-the-job mentorship).
- Explore linkages with local, provincial and national platforms such as **Shramsansar** and other digital labour-market systems for skills-profiling and job-matching.
- Produce a comprehensive **Market Assessment Report** with actionable recommendations for market-aligned training, business start-up support, job-matching services, and incentive schemes for private-sector participation.

5. Dissemination & Advocacy

- Present key findings to UNFPA, provincial/municipal authorities, private-sector bodies and CSOs in each province.
- Facilitate dialogue to secure commitments for integrated planning, resource allocation and private-sector partnerships that expand decent-work opportunities for GBV survivors and marginalized youth.

6. Participant selection

The proposal should present the probable key stakeholders included in the survey. The key stakeholders from provincial and municipal empowerment unit, Chamber of Commerce (Baniyaya karyala), private sector firms/co-ops, GBV survivors, youth and other relevant government authorities responsible for labor market etc. should be consulted as relevant.

4. Deliverables and Timeline

Key Deliverables

Deliverable	Format	Length	Due	Detail
Inception Report	<i>Word Document in electronic copy</i>	<i>Submit 5-7-page document</i>	<i>5 days after signing the agreement</i>	<i>Include Understanding of the assignment, Detailed Methodology, data collection tools, key assessment questions and detailed workplan with timeline</i>
Youth-Labour Landscape Mapping	<i>Data Collection (Process)</i>	Present analysis along with the report in word format	<i>In total 25 days for desk review and field data collection</i>	<i>Provincial Youth-Labour Profiles (disaggregated by sex, caste/ethnicity, disability, GBV-status).</i>
High-Growth Sector & Value-Chain Analysis	<i>Desk Review</i>	Present analysis along with the report in word format	<i>In total 25 days for desk review and field data collection</i>	Sector Opportunity Matrix (6–8 priority value-chains per province, ranked by growth, inclusivity, safety).
Skills-Gap & Training-Ecosystem Review	<i>Desk Review and Interviews</i>	Present analysis along with the report in word format	<i>In total 25 days for desk review and field data collection</i>	Skills-Gap Report + modular training packages (3–6 months, market-aligned, gender-sensitive).
Private-Sector Demand & Incentive Study	<i>Desk Review and Interviews</i>	Present analysis along with the report in word format	<i>In total 25 days for desk review and field data collection</i>	Private-Sector Engagement Plan (≥ 20 committed firms/co-ops; incentive menu).
Financial & Enterprise-Support Mapping	<i>Desk Review and Interviews</i>	Present analysis along with the report in word format	<i>In total 25 days for desk review and field data collection</i>	Finance & Enterprise Directory + gap-analysis; blended-finance pilot concepts.
Public Funding & Policy Alignment Review	<i>Word Document</i>	Maximum 2 pages policy brief	<i>5 days for the preparation and submission of policy brief</i>	Policy Brief: guidelines for gender-responsive use of GBV & Youth funds; M&E indicators. (IEC Brief - English and Nepali)
Integrated Y-EEF Development with implementation road map	<i>Framework (Word document)</i>	-	<i>2 days additional for finalization and submission of Framework and Roadmap</i>	Action Framework & Implementation Road-map (2026-2028) including safeguarding protocols.
Knowledge sharing during provincial and validation workshop	<i>Power point Presentation</i>	-	<i>1 day</i>	Share the knowledge and policy brief to stakeholders during provincial validation workshops

Note: In the event that there is a change or additional deliverables during the contract period, an addendum to the contract must be agreed and signed. The change/additional deliverables must be in line with the initial scope of the project. The validation workshop will be organized by Plan

International. However, the consultant will be share the knowledge and present policy brief during the validation workshops.

5. Timeline

The assignment is estimated to be undertaken from 15 August 2025 and to be completed by 31 October 2025. The detailed timeline will be finalized upon contract agreement.

Activity	Days of Work	Responsible	Individuals Involved
<i>What is the specific activity?</i>	<i>How many days of work are required?</i>	<i>Who is responsible for the delivery of this activity?</i>	<i>Who needs to be involved?</i>
ToR Publication	7 days	Procurement Team	Safe Girls Project team
Inception Meeting and Contract signing	1 day	Safe Girls Project team	Consultant and Safe Girls Project team
Inception report submitted and review from Plan International Nepal	5 days	Consultant	Consultant
Comments from Plan	2 days	Safe Girls Project team	Safe Girls Project team
Inception report and Desk Review, Tools finalization	15 days	Consultant	Safe Girls Project team
Field Data collection and Stakeholders Consultations, Meetings	15 days	Consultant	Consultant will take the lead and project team will support
Data analysis, draft report preparation, and submission of first draft to Plan International Country Office for comment and feedback	7 days	Consultant	Consultant
Comments from Plan and UNFPA	4 days	Safe Girls Project team	Safe Girls Project team
Report finalization	3 days	Consultant	Safe Girls Project team/
Preparation and Submission of Integrated Y-EEF Action including implementation road map	3 days	Consultant	Plan and UNFPA
Preparation and Submission of Brief Report (Policy Brief)	5 days	Consultant	Plan and UNFPA
Presentation of the study findings (Validation Workshop)	1 day	Consultant	Plan and UNFPA
Submission of Final Report	5 days (31 October, 2025)	Consultant	Safe Girls Project team

Note: At this stage the timeline is indicative and should support any external consultant in the development of their proposal and Inception Report. As part of the process, this timeline should be re-evaluated in consultation between Plan International and the consultant.

6. Budget

Due to Procurement process and regulation it is not possible to share the actual budget, however, include as much detail as possible in the timeline and deliverables – where possible including the estimated number of days.

Note: It is better to make payments due on approval of key milestones by Plan International, as opposed to on submission of key milestones by consultants. This gives Plan International the ability to withhold payments until they are satisfied with the output.

Payments will be made in three installments:

- 30% upon submission and approval of the inception report.
- 30% upon submission and acceptance of the final survey report.
- 40% upon submission of final deliverables (Policy Brief, Framework and Presentation in the workshop)

7. Expected qualifications of Consultant Team

The assessment will require a team of minimum two consultants (Lead and Team Member) with a strong understanding of gender, economic development, and market analysis, particularly within the context of Nepal.

Private Sector and Market Assessment Expert/ Team Lead (One person):

- **Education:** Master's degree in Economics, Business Administration, Development Studies, Social Sciences, Gender Studies, or a related field.
- **Experience:**
 - Minimum of 5 years of progressive experience in conducting market assessments, labor market analyses, and value chain analyses, preferably in Nepal.
 - Demonstrated experience in designing and implementing economic empowerment programs, especially for vulnerable groups, including GBV survivors.
 - Proven experience in engaging with diverse stakeholders, including government entities, private sector, CSOs, and community members.
 - Strong understanding of gender equality and social inclusion (GESI) as well as awareness on child protection and child rights issues and principles and their application in economic development.
 - Familiarity with the socio-economic context of Madhesh, Lumbini and Sudurpaschim Province.
 - Experience in conducting qualitative and quantitative research, data analysis, and report writing.
- **Competencies:**
 - Excellent analytical, research, and report-writing skills.
 - Strong communication, facilitation, and presentation skills.
 - Ability to work independently and as part of a team, meeting deadlines.
 - Strong negotiation and advocacy skills.
- **Language Requirements:** Fluency in written and spoken English and Nepali. Knowledge of local languages/dialects spoken in Madhesh, Lumbini and Sudurpaschim Province is highly desirable.

Private Sector and Market Research Officer/ Team Member (One person):

- **Education:** Master's degree in Economics, Business Administration, Development Studies, Social Sciences, Gender Studies, or a related field.
- **Experience:**
 - Minimum of 2 years of experience in supporting research, data collection, and analysis for development projects, preferably in Nepal.
 - Experience in conducting interviews, focus group discussions, and surveys.
 - Familiarity with the concept of gender-based violence and its linkages to economic empowerment.
 - Basic understanding of market dynamics and economic opportunities in rural and semi-urban settings.
- **Competencies:**
 - Good organizational and time management skills.
 - Proficient in data collection and basic data entry tools.
 - Ability to work effectively under supervision and as part of a team.
 - Good interpersonal and communication skills.
- **Language Requirements:** Fluency in written and spoken English and Nepali. Knowledge of local languages/dialects spoken in Madhesh, Lumbini and Sudurpaschim Province is highly desirable.

8. List of documents to be submitted with the Request for Proposal (RFP)

Interested applicants must submit:

- Technical proposal outlining the approach, methodology, and workplan

- Financial proposal- A detailed budget, including daily fee rates, expenses, etc., should be submitted in a separate envelope as detailed in **S. No. 9**
- CV and evidence of relevant experience
- Sample of similar previous work
- Contact details for at least two professional references

Additional documents including the proposal

(a) For registered company:

- Organization profile with relevant experiences
- A copy of company/firm registration
- A copy of tax clearance certificate
- VAT/PAN registration
- Any other relevant documents

Depending on the nature of the consultancy you may need to include an NDA (Non-Disclosure Agreement) Clause.

9. Submission of offers

The Offeror shall prepare and submit both the “**Technical**” and “**Financial**” Proposal by **5:00 PM of 3rd September 2025**

The individual/team is required to prepare and submit both the “**Technical**” and “**Financial**” proposals in hard copy to the Plan International Nepal Country Office. The **cover letter** of the proposal must clearly mention the title “**Market Assessment to Identify Demand-Driven Employment and Income-Generating Opportunities for Gender-Based Violence Survivors and Vulnerable Women in Lumbini, Sudurpaschim, Madhesh and Bagmati Province**”

Sealing and marking of proposals

The Offeror shall seal the proposal in one outer and two inner envelopes, as detailed below.

- (a) The outer envelope shall be:
Plan International Nepal, Country Office
Bakhundole, Maitrimarg, Lalitpur
and, marked as: “**Market Assessment to Identify Demand-Driven Employment and Income-Generating Opportunities for Gender-Based Violence Survivors and Vulnerable Women in Lumbini, Sudurpaschim, Madhesh and Bagmati Province**”
- (b) The 2 inner envelopes shall indicate the name and address of the Offeror and should be clearly marked with “**Technical Proposal**” and “**Financial Proposal**”. In summary, there will be one separate sealed envelope for the Technical Proposal and one separate sealed envelope for the Financial Proposal.

An Offeror having any queries regarding the RFP Document or Scope of Work can send an e-mail to nepal.procurement@plan-international.org. Answers to questions of the Offeror will be sent by email.

Note: *If an offeror submits the financial proposal (budget) within or in the same envelop as the technical proposal, it will be automatically disqualified.*

10. Evaluation of offers

Shortlisted suppliers may be invited to discuss their proposals in more detail at Plan’s discretion. Plan International, at its sole discretion, will select the successful supplier.

Plan international shall be free to:

- Accept the whole, or part only, of any submission
- Accept none of the proposals
- Republish this Request for Quotations

Plan International reserves the right to keep confidential the circumstances that have been considered for the selection of the offers.

Part of the evaluation process may include a presentation from the supplier.

Value for money is very important to Plan International, as every additional £ saved is money that we can use on our humanitarian and development work throughout the world.

Plan International may award multiple contracts and all contracts will be non-exclusive.

11. Contract & Payment terms

Please note that, if successful, Plan International's standard terms of payment are **30 days** after the end of the month of receipt of invoice, or after acceptance of the Goods/Services/Works, if later.

Payment terms

Milestone	Detail	Amount to be Paid (%)
1. Deliverable 1- Upon submission and approval of inception report	First instalment	30%
2. Deliverable 2- Upon submission and approval of final report of the survey	Second Installment	30 %
3. Final deliverable- Upon submission Framework, Road map (2026-2028), policy brief and presentation of the study findings and policy brief during provincial validation workshop	Final instalment	40%
Total		100%

12. Plan International's Ethical & Environmental Statement

The supplier should establish environmental standards and good practices that follow the principles of ISO 14001 Environmental Management Systems, and in particular to ensure compliance with environmental legislation

Child protection is a term used to describe the responsibilities and activities undertaken to prevent or to stop children being abused or ill-treated. It is Plan's duty and responsibility to reduce the risks of abuse to the children who we have contact with and keep them safe from harm. Plan's Child Protection Policy, "Say Yes to keeping children safe", is Plan's overriding framework to protect children who come into contact with Plan employees, volunteers, partner organizations and individuals, including consultants, who are working on behalf of Plan.

The consultant should include statements in the proposal on how he or she will ensure ethics and child protection during the commencement of the assignment and during the field work. The consultant should also specify other ethical protocols to be followed during the due course of the evaluation. The consultant is expected to take consent of the respondents and/or children's guardian before taking photographs and ask if their photographs, verbatim or case stories could be used in report and for public dissemination. Such consent must be documented and submitted to Plan International Nepal along with the final report.

13. Selection Criteria

The following selection criteria will be used for technical evaluation of the proposals.

Evaluation	Criteria	Scoring Weight	Remarks
Technical Proposal	1. Specific Experience of the Consultant(s) relevant to the assignment • Demonstrated experience in conducting GBV-related research or assessments • Proven knowledge of Nepal's GBV, demand driven employment and income generation opportunities	25%	• Consultant(s)/firm need to submit latest proven supportive documents • CV of proposed consultant

	<ul style="list-style-type: none"> • Experience to conducting market assessments, labor market analyses, and value chain analyses 		
	2. Adequacy of the proposed methodology to the ToR <ul style="list-style-type: none"> • Methodologies of study specified herein along with sampling, data collection tools, data analysis, data management, data quality assurance. 	30%	<ul style="list-style-type: none"> • Included in the proposal
	3. Consultant(s) qualification & Competence <ul style="list-style-type: none"> • Academic and professional background in gender, social sciences, or related fields. • Relevant experience of proposed team members. 	20%	<ul style="list-style-type: none"> • CV of proposed consultant
	4. Understanding of the requirements/ objectives	20%	
	5. Gender Responsive Procurement	5%	<ul style="list-style-type: none"> • Gender balanced team composition
Technical Proposal		100.00%	
Technical Score converted to 70% [(Total*70%)] (A)		70%	
Financial Proposal (B)		30%	
Total (A+B)		100%	

Gender Responsive Procurement: Plan International defines a gender-responsive business as one that meets criteria for integrating gender equality and women's empowerment principles in its policies and practices, and which is aligned to international norms and standards. This could be:

- Women-owned business: A legal entity in any field that is more than 51% owned, managed and controlled by one or more women.*
- Women-led business: A legal entity in any field that has a minimum of 50% women representation in management with senior-level, strategic decision-making capabilities.*
- Gender-responsive business: Legal entity that actively promotes gender equality and empowerment of women and young women through their policies and labour practices.*

Evaluation and comparison of proposals

The evaluation team will evaluate and compare the proposals which have been determined to be substantially responsive in accordance to the evaluation criteria.

A two-stage procedure is utilized in evaluating the proposals, with evaluation of the technical proposal being completed prior to any price proposal being opened and compared. The technical proposal is evaluated on the basis of its responsiveness to the Term of Reference (ToR).

Financial proposal will be opened only if they meet the following condition:

- **The submission that passed the minimum technical score of 70% of the obtainable score of 100 points in the evaluation of the technical proposals.**

In the second stage, the financial proposal of all Offerors, who have attained minimum 70% score in the technical evaluation, will be evaluated. The financial proposal carries a total score of 30%. The points for the financial proposal will be allocated as per the following formula:

$$\frac{\text{Lowest Bid Offered}^*}{\text{Bid of the Organization}} \times 30$$

* "Lowest Bid Offered" refers to the lowest price offered by a proposer scoring at least 70% points in technical evaluation.

The 70% weightage will be given to the technical proposal (which pass the minimum average Weighted Score of 7) and 30% weightage will be given to the financial proposal. The contract will be awarded to the Offeror scoring the highest combined scores.