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**CONSTRUCTION OF YOUTH FRIENDLY SPACES AT MAJIMOTO, INYONGA, TOWN CLINIC CENTRE, ITENKA, KASEKESE HEALTH FACILITIES IN KATAVI REGION**

PIT/CO/10782632/FY24

1. Background Information on Plan International

Plan International is an independent development and humanitarian organization that advances children’s rights and equality for girls.

We believe in the power and potential of every child, but this is often suppressed by poverty, violence, exclusion and discrimination, and its girls who are most affected. Working together with children, young people, our supporters and partners, we strive for a just world, tackling the root causes of the challenges facing girls and all vulnerable children.

We support children’s rights from birth until they reach adulthood, and we enable children to prepare for – and respond to – crises and adversity. We drive changes in practice and policy at local, national and global levels using our reach, experience and knowledge.

We have been building powerful partnerships for children for over 80 years and are now active in more than 75 countries.

Read more about Plan International's Global Strategy **Girls Standing Strong** at <https://plan-international.org/strategy>

Plan International Tanzania (PIT) operates in 8 regions with footprints within 16 regions since 1991, currently supporting 25,000 vulnerable children and their families to access health care, quality education, safe sanitation and water, productive livelihoods and protection of their wellbeing.

1. Summary of the Requirement

**A brief overview of the Project**

Adolescent Girls’ Health and Rights (AGHR) project is empowering Adolescent Girls and Young women (AGYW) aged 10-24 in the Katavi Region to fulfil their sexual, reproductive, economic and protection rights by addressing the root causes of gender inequality and supporting a more resilient health system to maintain Sexual Reproductive health (SRH) and other health related services. The project is applying a comprehensive feminist approach to ensure that health systems are resilient and accountable, tackling the multi-sectoral drivers of poor adolescent SRHR (ASRHR). Measurable and sustainable improvements for vulnerable AGYW will be achieved by promoting collective and individual agency – defined as the capacity to make choices and the power to act upon those choices – as well as by supporting stakeholders, particularly women’s rights organizations (WROs) and youth-led organizations (YLOs) in the newly-formed and underserved Katavi region.

The project is funded by Global Affairs Canada (GAC) and individual Canadian donors, implemented by Plan International in partnership with Femina Hip and UMATI in 5 (Tanganyika DC, Mlele DC, Mpanda MC, Nsimbo DC, and Mpimbwe DC) councils in Katavi region. The project duration is 7 years from (2022 to 2029)

**Back ground context**

Despite noteworthy international normative frameworks and national legislations, Tanzania, and especially Katavi region, underperforms on development, poverty, human development and Gender Equality. Tanzania moved into the lower-middle income country bracket in July 2020, with a gross national income per capita of $2,570 but for Katavi, that figure was $1,9583. The country scores 0.528 on the 2019 Human Development Index (HDI), ranking 159th of 189 countries. Katavi ranked 24th out of 25 regions with an HDI of only 0.467.

Tanzania remains in the middle grouping on the Gender Development Index (GDI) with a score of 0.936. However, its Gender Inequality Index (GII) ranking (130 of 162), places it in the bottom 20% globally. Contributing to this are poor SRHR outcomes and linked Harmful Traditional Practices (HTPs) such as Child, Early and Forced Marriage (CEFM) and Gender-Based Violence (GBV). For example, in Tanzania, marriage is allowed as early as age 15 for girls with parental consent, and age 14 with a judicial derogation. In October 2019, the Court of Appeals upheld the Constitutional Court’s ruling against sections 13 and 17 of the Marriage Act (1971) which allows for these exceptions, directing the government to make the required changes within a year. However, the government is yet to enact legislation to review and repeal those sections. De facto, nationwide 31% of girls marry before their 18th birthday and 5% are married before the age of 157, and this is reportedly trending in the wrong direction.

High rates of child early force marriage (CEFM) align with high rates of adolescent fertility, with Tanzania ranked 14th worldwide, and Katavi region has the highest teenage pregnancy rate (45%) nationally. A contributing factor to early pregnancy is the lack of access to contraceptives. Nationally, 26% of Women of Reproductive Age (WRA) in union have unmet contraceptive needs. Among unmarried, sexually active 15-24-year-olds, that rises to 31%. This is compounded by the unavailability of safe abortion, which is illegal in Tanzania, except to save the life of the mother, carrying a penalty of up to 14 years imprisonment. Low contraceptive use, and specifically condom use, increases the risk for STIs. Tanzania is experiencing declining HIV rates, however the disparity in HIV prevalence between males and females is most pronounced among younger adults, with prevalence among AGYW more than double that of males. Compounding this are intergenerational cycles of malnutrition (70% stunting rate at age 13) and high rates of self-harm and interpersonal violence among young persons. AGYW belonging to the nomadic groups of Maasai and Sukuma in Katavi face added disadvantages due to higher food insecurity, poorer nutritional status, weaker SRH service provision and vaccination coverage. Similarly, development and human rights indicators for persons living with a disability including poverty, hunger, nutrition, and access to and control over resources are significantly poorer. MH disorders exact an additional toll on AGYW, all of which can lead to, and result from, increased risky sexual and anti-social behaviour, vulnerability to SGBV, and substance abuse. Estimates of depression rates among young pregnant Tanzanian AGYW are between 11 and 21%.

Early pregnancies, marriage and family responsibilities remove young women from school and the labour market, reinforcing their precarious economic position. Financial limitations affect women and girls’ decision-making, participation and resilience, and are a barrier to SRH services when AGYW lack the financial autonomy to access Family Planning (FP). Of the 60,000 Tanzanian secondary students who drop out of school annually, 5,500 do so as a result of pregnancy. Katavi has the second lowest rate of school attendance, with 43% of primary school-aged children, 55% of lower secondary aged ones, Out-Of-School (OOS) and 26% of 11-year-old girls never having attended school. Labour force participation for Tanzanian women is 79%. However, women face discrimination and exclusion, preventing them from fulfilling their rights and leaving them with low-wage, low quality, insecure work. While the local economy is dominated by agriculture and livestock production and fishing is an important source of livelihood, most women working in agriculture are unpaid. Moreover, the Lake Tanganyika area is at risk of various natural hazards including earthquakes, drought and local flooding during extreme weather events which additionally impact AGYW’s livelihoods.

By September 30, 2022, there have been 39,440 cases of COVID-19 confirmed with 845 deaths, while 34.7% of the population have received at least one vaccination dose. The projections that the pandemic is likely to cause a 33% reduction in progress towards ending SGBV by 2030 are probable. Communities, families, and children, especially AGYW, have reduced access to schooling, lost livelihoods and market access, increased psychosocial effects and anxiety, and increased vulnerability.

Plan International Tanzania are looking to construct Young Friendly Spaced in 5 district councils as indicated below

|  |  |  |  |
| --- | --- | --- | --- |
| **S/No** | **Lot #** | **Description** | **Location** |
| 1 | 01 | Construction of Youth Friendly Service Centre (YFSC) | Mpanda Municipal Council Town Clinic Center) |
| 2 | 02 | Construction of Youth Friendly Service Centre (YFSC) | Nsimbo District Coincil (Itenka Health Centre ) |
| 3 | 03 | Construction of Youth Friendly Service Centre (YFSC) | Tanganyika District Council  (Kasekese Health Centre) |
| 4 | 04 | Construction of Youth Friendly Service Centre (YFSC) | Mlele District Council (Inyonga B Health Centre) |
| 5 | 05 | Construction of Youth Friendly Service Centre (YFSC) | Mpimbwe District Council (Majimoto Dispensary) |

1. ITT Overview and Instructions
   1. Overview

Plan International is inviting interested parties to submit a bidas part of a competitive process for Construction of Youth Friendly Spaces as indicated in section 2 above.Successful Bidder(s) will be expected to enter into a formal contract with our organization. Plan International reserves the right not to award a contract as a result of this Invitation to Tender, or to award to multiple successful Bidders.

* 1. Instructions to Tenderers

These instructions are designed to ensure that all Bidders are given equal and fair consideration. It is the Bidders responsibility to ensure their offer is complete and that you provide all the necessary information asked for in the format specified, or risk your offer being rejected. Further details can be found in section 9.1 of this ITT document, **‘Submission Checklist.’**

Women-owned businesses and companies actively engaged or advancing gender equality and women empowerment in the workplace are especially encouraged to apply.

* + 1. Only Tenderers registered as Building Contractors in Class six or above

with the Contractors Registration Board are eligible.

* + 1. The site visit for this tender number PIT/VUMA/02/FY25 shall be held on 21 – 27 November 24. Bidders are required to visit all sites at their own cost, and submit documentary or pictorial evidence of the same. For visit arrangement bidders shall notify Plan through the tender email: [**tenders@plan-international.org**](mailto:tenders@plan-international.org)
    2. The Advance Payment: Plan International Tanzania Procurement procedures doesn’t allow advance payments; the contractors will be paid monthly as follows:

|  |  |  |
| --- | --- | --- |
| S/No | Payment Installment | Construction stage |
| 1 | 1st Installment | Foundation stage |
| 2 | 2nd Installment | Wall and roofing stage |
| 3 | 3rd  Installment | Finishing stage |
| 4 | 4th Installment | Decoration and building services |

* + 1. Minimum Amount of Interim Payment Certificate will be 25% of the contract sum. The amount of retention is five percent of value of works of Interim Payment Certificate’.
    2. The time of submission of the work program is within 14 days after signing the contracts. The amount to be withheld for late submission the programme 2% of the certified amount
    3. Documents comprising this tender pack are as follows:
* ANNEX A - Specifications
* ANNEX B - Pricing Schedule
* ANNEX C - Technical Questions
* ANNEX D - Supplier Questionnaire
* ANNEX E - Non-Staff Code of Conduct
* PIT/VUMA/02/FY25 Plan Tender Dossier
* Architectural and Structural Drawings

Further, to be evaluated bidders must submit/include all the following documents

* Names and nationalities of Directors/Shareholders.
* Audited Financial Statements for the last three years (2021-2023)
* Copies of Registration Certificate and latest subscription receipt from Contractors Registration Board of Tanzania
* Performance security/bond
* Contractor all risks insurance
* Business license
* Copies of Certificate of Registrar of Companies with its extract
* Copies of VAT and Tax Payer’s Identification Number
* Work programme and construction methodology.
* A letter to commit the Bidder that he/she has read and understood all drawings, included everything in his/her pricing and that, no variations shall be considered for items shown on drawings, which may not have been included in the Bills of Quantities.
* Letter to commit the bidder that, all items shown on drawings are included in the Bid Price
* Documentary or pictorial Evidence that the bidder has visited and is conversant with the sites.
* The essential equipment to be available for the Contract by the successful Bidder (proposal for timely acquisition or own, lease, etc) shall be:

|  |  |  |
| --- | --- | --- |
| **Item of Equipment** | **Unit** | **Qty** |
| Lories/tipper in good condition  Concrete Mixer  Wheel barrow  Masonry and carpentry tools | Nos.  Nos  Nos.  Nos. | 2  1  10  10 |

* The Bidder shall have suitably qualified personnel and *submit currently signed curriculum vitae* to fill the following positions:

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Total Experience**  **(years)** | **In similar Works**  **(years)** | **As In-charge For Respective**  **Position**  **(Years)** |
| Site Engineer (Registered Professional building engineer) | 4 yrs above | 4 | 2 |
| Site technician | 3 | 3 | 3 |
| Site foremen | 3 | 3 | 3 |

Tenderers are required to submit their proposal, inclusive of all required annexes as outlined in the submission check list section 9. below, in a sealed envelope by hand to: The Country Director,

Plan International Tanzania,

Plot no. 496, Mikocheni Light Industrial Area,

P O Box 3517, Dar es Salaam, Tanzania

**Or**

Plan International Tanzania

Vijana na Ubora Malengo na Afya (VUMA) Project Office

Plot 48 Block B, kitunguru 1 Street, Ilembo.

P.O Box 465 Mpanda, Katavi, Tanzania.

Offers must be received by the deadline specified in the section **‘3.2.1 Key Dates and Timelines.’**

The offer and all correspondence and documents related to the tender must be written in English

**Each Tenderer or member of consortium or sub-contractor may submit only one offer.**

Unless stated otherwise, all communications from Bidders in relation to this tender, including Clarification Questions, must be directed to [tenders@plan-international.org](mailto:tenders@plan-international.org) and must include the tender reference number PIT/VUMA/02/FY25

###### Key Dates and Timelines

The following table outlines the key dates and timelines associated with this tender process. Plan International reserves the right to change these at any time as the tender progresses. To maintain transparency, fairness, and adequate time to prepare your offers, Plan International will inform all interested Parties of any changes to these key dates and timelines simultaneously and in a timely fashion.

|  |  |
| --- | --- |
| **Activity** | **Deadline Date** |
| Issue of Invitation to Tender | 19/11/2024 |
| Deadline for supplier submission of clarifications questions | 29/11/2024 |
| Deadline for Plan to respond to clarification questions | 06/12/2024 |
| Deadline for submission of offers | 11AM, on Wednesday, 18/12/2024, East Africa Time (EAT) |
| Plan opening of tenders | 18/12/2024 |
| Plan Review/Evaluation of tenders | 13-17/01/2025 |
| Contract negotiations and award | 23-24/01/2025 |
| Contract signing | 27-29/01/2025 |

###### 3.4 Pricing

Bidders are required to complete the pricing schedule attached separately in **‘Annex B – Pricing Schedule.’** All prices must be quoted in Tanzanian Shillings, and exclusive of Value Added Tax (VAT).

It is expected that prices will be fixed for the duration of the contract and quotes valid for a maximum period of 90 calendar days following the Closing Date of this tender. If for any reason you are unable to guarantee fixed pricing for the duration of the contract, any projected price increases should be clearly stated in your tender.

To ensure a fair and transparent process, Plan International will not be able to divulge budget information relating to this tender or associated Projects. It is expected that Bidders submit their best possible financial offer at the point of submission.

The successful Bidder will be required to pay their staff who work on this contract **at least** the National Living Wage.

1. Specification and Scope of Requirement

Please refer to ‘**Annex A - Specifications’** for full details of the requirement.

1. Selection Criteria

Bids will be assessed against predetermined criteria which has been developed and agreed by the Tender Panel prior to launching this Tender process. The information gathered in **‘Annex C -Technical Questions,’ ‘Annex B – Pricing Schedule’** and any other requested documentation, will be used to evaluate and score each Bid against this set criteria. Please find further details in the below table:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Criteria** | **Tenderers must demonstrate……** | **Weight** |
| **Compliance** | **Tender Compliance and Completion** | * Satisfactory completion and submission of all documentation requested in ITT section 2.2.5 with sufficient information, submitted no later than the Closing Date specified * X Agreement to our mandatory policies as set out in ‘Annex E- Non-Staff Code of Conduct. | **Pass/Fail. Bidders who do not meet these minimum requirements will not have their Bids further assessed.** |
| **Technical Proposal**  **(65%)** | **Lead time** | * Lead times offered meet requirements of Project implementation | 20% |
| **Ability to meet Specifications** | * Able to provide all goods/materials at the required specifications and minimum alternatives offered | 25% |
| **Experience and reference** | * Previous experience in similar Projects * Previous experience working with INGOs * Customer References provided | 20% |
| **Gender Responsive (5%)** | **Gender Sensitive Practices and Policies** | As part of our ongoing Gender Responsive  Procurement Initiatives, Bidders will be  allocated 5% of the overall score if they meet  one or more of the following:   * If headed up by a woman * If supplier is a women-owned business: A legal entity in any field that is more than 51% owned, managed, and controlled by one or more women. * If the % of women in management positions is over 35% * If % of women workers is 55% or above * If robust gender equality initiatives are in place and active. E.g. WEPs signed, gender equality procurement policy, any additional gender-sensitive program implemented. | **5%** |
| **Financial Proposal  (30%)** | **Pricing Schedule** | * Completion of ‘Annex B – Pricing Schedule’ with all requested information * Fixed pricing * Economically advantageous for the organisation | **30%** |

1. Evaluation of offers

The Tender Panel will review all Bids to ensure they meet the minimum requirements listed under the ‘Compliance’ section in the above table. Following this, each Bid will be assigned a score on the basis of predetermined criteria and their associated weighted scorings.

The contract(s) will be awarded to the Bidder(s) who represent the best overall value for Plan International in terms of the evaluation criteria set out above. By participating in this tender, you acknowledge and understand that Plan reserves the right to:

* Decide not to award to any supplier
* Decide to award to one or more suppliers
* Decide to readvertise the opportunity
* Not necessarily accept the lowest cost offer

Notification of award of contract will be issued via e-mail.

1. Terms & Conditions

By submitting a Bid as part of this Tender process, you also acknowledge and understand that:

* Plan International will not be liable for any costs or expenses incurred in the preparation of your offer
* You or your company will undergo vetting checks against an Anti-Terrorism and Sanctions Database as part of due diligence protocols
* Plan International reserves the right to keep confidential the circumstances that have been considered for the selection of the offers
* Part of the evaluation process may include a presentation from the Bidder and a site visit by Plan International staff, where applicable and necessary
* Plan International reserves the right to alter the schedule of tender and contract awarding
* Plan International reserves the right to cancel this tender process at any time and not to award any contract
* Plan International reserves the right not to enter into or award a contract as a result of this invitation to tender
* Plan International does not bind itself to accept the lowest, or any offer
* Any attempt by the Bidder to obtain confidential information, enter into unlawful agreements with competitors or influence the evaluation committee or Plan International during the process of examining, clarifying, evaluating and comparing tenders will lead to the rejection of its offers and may result in the termination of a current contract where applicable
* You accept in full and without restriction the conditions governing this tender as the sole basis of this competition, whatever its own conditions of sale may be, which you hereby waive
* You have examined carefully, understood and comply with all conditions, instructions, forms, provisions and specifications contained in this tender dossier. You are aware that failure to submit a tender containing all the information and documentation expressly required, within the deadline specified, may lead to the rejection of the tender at Plan International’s discretion
* You are not aware of any corruption practice in relation to this competition. Should such a situation arise, we shall immediately inform Plan International in writing
* You declare that you are affected by no potential conflict of interest, and that you and our staff have no particular link with other Bidders or parties involved in this competition. Should such a situation arise during performance of the contract, you shall immediately inform Plan International in writing
* You accept Plan International’s standard terms of payment which are **30 days** after the end of the month of receipt by Plan of a proper invoice or, if later, after acceptance of the Goods or Services in question by Plan International Ltd

1. Plan International’s Ethical & Environmental Statement

* The organisation should establish environmental standards and good practices that follow the principles of ISO 14001 Environmental Management Systems, and in particular to ensure compliance with environmental legislation
* The organisation should seek to set reduction targets in areas where the organisation’s activities lead to significant environmental impacts

1. Submission Checklist

|  |  |
| --- | --- |
| **Document** | **Form** |
| **Annex B - Pricing Schedule** | Please complete with all requested information and return in format. |
| **Annex C - Technical Questions** | Please complete with all requested information and return in format. |
| **Annex D - Supplier Questionnaire** | Please complete with all requested information and return in format. |
| **Annex E - Non-Staff Code of Conduct** | Please sign and date this document and return in PDF format. |
| * Copies of Registration Certificate and latest subscription receipt from Contractors Registration Board of Tanzania * Business license * Copies of Certificate of Registrar of Companies with its extract * Copies of VAT and Tax Payer’s Identification Number | Please provide copies of valid documents |
| Examples of previous work of similar value including within Non-Governmental Organisations | Please provide details of the type of contract, period of performance, company name and service/goods provided |