



REQUEST FOR QUOTATION

Main Facts Table

RFQ reference	RFQ FY24 - 179 Climate Change Education Capacity Statement Development
RFQ launch date	30 th October 2023
Deadline for submission of offers	23.59 GMT 6 th November, 2023

Submission of offers to

procurement@plan-international.org

Please include the RFQ reference number above in all correspondence



Background Information on Plan International

Founded in 1937, Plan International is an independent development and humanitarian organisation with no religious, political, or governmental affiliations. Our vision is a just world that advances children's rights and equality for girls. We engage people and partners to; empower children, young people and communities to make vital changes that tackle the root causes of discrimination against girls, exclusion and vulnerability; drive change in practice and policy at local, national and global levels through our reach, experience and knowledge of the realities children face; work with children and communities to prepare for and respond to crises and to overcome adversity; support the safe and successful progression of children from birth to adulthood.

Background information

Education has a strong role to play in strengthening our human capacity to mitigate against, and adapt to, climate change. Studies show a strong positive correlation between education, concern for the environment, and the kinds of skills (for example, problem solving and critical thinking) and behaviours (for example, signing petitions and participating in demonstrations) that support policies, political decisions, and daily decision-making that have a positive impact on the environment. Education also has ripple effects beyond the individual learner, helping to foster greater climate concern among family members and to reduce communities' vulnerabilities to the risks posed by a changing climate. In low- and middle-income countries, emerging research suggests that an empowering education may be key to ensuring that marginalized and vulnerable girls have the opportunity to develop the green skills necessary to participate in a green economy and to lead green social transformations of their societies.¹

We know that education plays a role that is protective, lifesaving and life-sustaining during climate disasters and displacement. It is also one of the most effective solutions we have to respond to the climate crisis. An effective climate response relies upon making education systems stronger and more resilient, supporting students to build adaptive capacities and promoting pro-environmental behaviour. This can only be achieved through a gender-transformative approach that considers the specific needs of all students, particularly the most marginalised.

Plan International has well established advocacy and programming work in both the inclusive quality education and climate change thematic priorities. Advancing climate-smart education systems aligns with our work on gender transformative education for climate justice. As elaborated by the Global Partnership for Education's Framework for Action, a climate-smart education systems approach 'recognizes the interconnectedness, interdependence and complex interactions between the two systems, as well as the potential for changes in one system to have impacts on others. To address these complexities, the framework emphasizes the need to develop climate-smart education systems that take into account these interactions.'²

Purpose and scope

The purpose of this consultancy is to support Plan International with the development of an organizational capacity statement on climate change Education. This capacity statement will reflect the work that Plan International has been doing in climate change education and influencing initiatives for several years, and the extensive expertise in this area. Through this piece of work Plan International is seeking to:

¹ IBE on Curriculum , Learning and Assessment (Vol 5, 2021)

² [Toward climate-smart education systems: A 7-dimension framework for action | Documents | Global Partnership for Education](#)

- document Plan International best practices on climate change education
- build internal understanding of our climate change education work
- present Plan International work and capacities to external stakeholders
- inform policy & advocacy work
- support business development opportunities

Objective

The consultant is expected to lead the development of a 5–7-page capacity statement, with the support of the Plan International's Global Inclusive Quality Education Hub, and a small reference group of colleagues from across the organization, which will describe why Plan International is prioritizing climate change education, Plan International's global role on climate change policy and programming, outline Plan International experience and best practices from programming and influencing on climate change education, and acknowledge Plan International unique role in gender transformative climate change education.

Deliverables

1. An analysis of Plan International's available material on climate change education (tools, programs, influencing initiatives)
2. A draft capacity statement for comment by Plan International (edited and proofread) according to the following guidelines:
 - **Introduction:** What is Climate Change Education for Plan International?
 - **Overview/ Key areas:** Describe our capacity/expertise based on a mapping of program and influencing initiatives that have already been identified. 3-4 Case studies to feature each of the key themes.
 - Resilience & Adaptation
 - Learning & Skills
 - Leadership
 - Policy and Funding
 - **Case studies:** Based on the mapping and to be decided with Plan International's team.
 - **Opportunities and call to action.**
 - Transversal perspective: Gender Transformative Climate Education
3. A final, edited, and proofread capacity statement (maximum 7 pages), incorporating any comments from the draft round of comments from Plan International.

All documents prepared during the assignment will be treated as Plan International's property.

Timeframe & Location

The consultant is expected to develop a detailed timeline for this piece of work; however, an indicative timeline is November 2023 to January 2024. Location will be flexible.

Experience

- Strong expertise and knowledge in climate change and climate change education programmes and advocacy initiatives
- Excellent policy writing skills and experience in developing communication materials
- Familiarity with Plan International, or with a similar profile development organization

Overall Approach

It is expected that the consultant(s) will work in a collaborative manner with key staff in Plan International, refining the scope and methodology for the work, and maintaining open communication as the work progresses. The work undertaken should be aligned to key Plan International approaches: programme models document, our gender-transformation and inclusion principles, and our programme and influencing approach.

How to apply

Applicants should prepare and submit their proposal by **23.59 GMT 6th November 2023**, via email to procurement@plan-international.org with the subject line 'RFQ FY24 – 179' and which must include:

- C.V of the consultant(s), who will carry out the work
- A cover letter outlining how you meet the consultant specification, including relevant previous experience
- Detailed response to the RFQ, including proposed methodology and workplan including approaches, dates for submission of the deliverables, financial proposal (budget, daily fee etc.)

If you have questions about the consultancy, please contact procurement@plan-international.org

Submission of offers

The offer must be sent by **23.59 GMT 6th November 2023**, via email to Procurement@plan-international.org

Offers must be received before the deadline specified in the "Request for Quotations"

Pricing for services should be fixed for the duration of the contract and may be submitted in the supplier's preferred currency.

Evaluation of offers

Shortlisted suppliers may be invited to discuss their proposals in more detail at Plan's discretion.

Plan International, at its sole discretion, will select the successful RFQ.

Plan international shall be free to:

- Accept the whole, or part only, of any submission
- Accept none of the proposals
- Republish this Request for Quotations

Plan International reserves the right to keep confidential the circumstances that have been considered for the selection of the offers.

Part of the evaluation process may include a presentation from the supplier and a site visit by Plan International staff to offices.

Value for money is very important to Plan International, as every additional £ saved is money that we can use on our humanitarian and development work throughout the world.

Plan International may award multiple contracts and all contracts will be non-exclusive.

Women-owned businesses and companies actively engaged or advancing gender equality and women empowerment in the workplace are especially encouraged to apply.

Contract Payment terms

Please note that, if successful, Plan International's standard terms of payment are **30 days**.

Clarifications

The onus is on the invited companies to ensure that its offer is complete and meets Plan International's requirements. Failure to comply may lead to the offer being rejected. Please therefore ensure that you read this document carefully and answer fully all questions asked.

If you have any queries in relation to your submission, or to any requirements of this tender, please email: procurement@plan-international.org